

Grant Application Form

Guidelines for the use of earnings from the Linda Kaelke Fund

1. No allocations will be made for more than a one year period. Groups may apply annually for mission trips.
2. Requests for funds to be used in ongoing operating expenses will not be considered.
3. The Ministry Team can determine the amount of monies to be reserved for emergency and/or unanticipated needs, with unused moneys allowed to accumulate from year to year.
4. No request will be granted for more than ten percent of that year's income.
5. All requests shall be submitted to the Youth & Family Ministry Coordinator in writing on a standard form to be provided by the Ministry Team. Requests for non-emergency needs shall be submitted by April 1st.
6. An end-of-year report will be made to the Ministry Team as to the progress of the funded ministry and how the grant has facilitated the ministry.

Name: _____

Address: _____

City, Zip: _____

Phone: () _____

Congregation: _____

City: _____

Amount Requesting: _____

Please attach a separate page with all necessary information, the number of youth involved in the event, the number of people this money would help, other sources of income being sought (such as home congregation) and the amount participant is expected to pay.

Return form to: Kaelke Scholarship Fund, ATTN: Tammy Jones West,
366 Chesterfield Dr., Taylorsville, NC 28681
or scan to email: Tammy@lutheranyouth.org
828/308.1362