List below the name of the staff member you’re providing feedback on

1. How has this individual furthered our congregation’s mission and ministry this past year?

2. What have been this individual’s major accomplishments this past year?

3. How has this individual provided leadership and support to members this past year?

4. What are the two primary strengths this individual brings to our congregation?

5. What are two areas where you feel this individual could grow as a leader?

6. What areas of ministry do you feel this individual should pay closer attention to in the coming year?

7. What did you observe this past year about this person’s health and wholeness?

8. Are there any additional comments you’d like to offer regarding this individual?