

## Resolution/Memorial submittal form – DUE April 19,2021

This Resolution/Memorial is concerning (*Title of Resolution on the next line; click into space and type*):

Submitted by: (Name of individual, congregation, committee, etc.) \_\_\_\_\_

Form is TO BE COMPLETED BY SUBMITTER. Co-Submitters: fill out the same form and attach it to the resolution.

I am SUBMITTING THIS RESOLUTION-MEMORIAL on behalf of :

- Myself (requires pastor's or president's signature below\*)
- Congregation Council (requires minutes of meeting, does not require pastor's signature below\*)
- Congregation (requires minutes of meeting, does not require pastor's signature below\*)
- Committee, conference, agency, (requires minutes of meeting, does not require pastor's signature\*)

1. My name:
2. My mailing address:
3. My email address:
4. Cell phone or phone number to call me prior to assembly:
5. Best time to call me is:
6. My NC Synod congregation and City is:

Signature of voting member of synod assembly who is authorized to speak on behalf of submitter at synod assembly is:

The authorized person's cell phone number is:

I have attached a list of supporters for this resolution.  Yes  No

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\*TO BE COMPLETED BY PASTOR OR CONGREGATION PRESIDENT if submitter is an individual.

I certify the submitter noted above is a member in good standing in their congregation.

Pastor or Congregation President's Signature:

Print your name:

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## INSTRUCTIONS

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Please read thoroughly the separate document titled Worksheet for Resolutions prior to submitting this form.

1. Send the actual resolution/memorial electronically as a Microsoft Word document to [tjwest@nclutheran.org](mailto:tjwest@nclutheran.org). Please call for help if electronic submittal is not possible (828.308.1362).
2. Complete this form, attach it to the resolution/memorial with signatures, and send by postal mail to: Reference and Counsel Committee, NC Synod, ELCA, 1988 Lutheran Synod Drive, Salisbury, NC 28144
3. Save a copy for your file.

**DEADLINE: Monday, April 19, 2021, for the electronic copy of the resolution or memorial.  
The signature copy must be received by Friday April 23, 2021.**